

## **CHARTER TRUSTEES FOR THE CITY OF DURHAM**

At the **Meeting** of the **Charter Trustees for the City of Durham** held in the Committee Room 1A , County Hall, Durham, on Wednesday 21 June 2023 at 11.30 am

**Present:** The Right Worshipful the Mayor of Durham, Councillor L Mavin (in the Chair) and Councillors L Brown, J Blakey, J Elmer, C Fletcher, D Freeman, O Gunn, A Hopgood, L Hovvels, G Hutchinson, E Mavin, M McKeon, D Nicholls, R Ormerod, E Scott, M Simmons, A Simpson, M Wilkes and M Wilson

### **1 Apologies for Absence**

An apology for absence was received from Councillor D Hall.

### **2 Declarations of interest**

There were no declarations of interest.

### **3 Revenue Outturn for the year ending 31 March 2023**

Charter Trustees received a report of the Treasurer that provided information on the actual expenditure compared to the budget for the year ended 31 March 2023 (for copy see file of minutes).

The Treasurer reported that the actual net expenditure for 2022/23 was £59,522, an underspend of £13,241 against a budget of £72,763. The general reserve balance at 1 April 2022 was £80,358. With an underspend of £13,241 a contribution of £2,539 had been taken from the reserve, rather than the original budget draw from the reserve of £15,780. Consequently, the reserve balance had reduced to £77,819 as at 31 March 2023. In 2023/24 there was a commitment to draw £15,477 from the reserve which would result in a reserve balance of £62,342 as at 31 March 2024.

#### **Resolved:-**

That the outturn position for the year ended 31 March 2023 be noted.

#### **4 Annual Return for the year ended 31 March 2023**

Charter Trustees considered a report of the Treasurer that sought approval of the Annual Governance Statement and Accounting Statements for the financial year ended 31 March 2023, which were included in the Annual Return (for copy see file of minutes).

**Resolved:-**

That the Annual Return (Sections 1 and 2) for the financial year ended 31 March 2023 be approved.

The Mayor agreed that in order to keep members informed, the next items of business could be reported.

#### **5 Memorial Service for Alderman Mary Hawgood**

The Clerk reminded Charter Trustees that the Memorial Service for Alderman Mary Hawgood would be held at Durham Cathedral on the 10 August 2023 at 2.00pm.

#### **6 Billet Master**

The Clerk advised that the Billet Master, Superintendent Catherine Clarke was taking up a new post at North Yorkshire and Durham Constabulary would provide details of the new Billet Master in due course.

Councillor A Hopgood asked that a letter of thanks be sent to the Billet Master on behalf of the Charter Trustees for the City of Durham and to wish her well for the future.

Councillor C Fletcher thanked the Town Hall staff for their hard work at Mayor Making which was a very successful event.